

Job Requisition 010

AB Resources LLC

Controller/Accounting Manager

AB Resources LLC is an oil and gas producer engaged in exploration and development in the Appalachian Basin. This privately held exploration and production Company is on a fast track for growth and seeks a Senior Accountant interested in playing a key role in this endeavor. We provide a stable, growing environment with great professional potential.

Responsibilities include:

- Manage, assist and perform duties relative to the input of all accounting data into Excalibur Energy Software system.
- Prepare and analyze production reports and operating statements.
- Data entry including journal vouchers, revenue, invoices, and joint interest.
- Maintain bank position and reconciliations.
- Oversee accounts payable and receivable functions.
- Produce JIB reports.
- Audit preparation and work with the auditors to assure timely reporting.
- Maintain production accounting.

Minimum Qualifications:

- Minimum 7 years of oil and gas experience and a Bachelor degree in Accounting or Finance.
- Previous experience with full cycle accounting, including joint venture and production accounting.
- Innovative thinker who can recommend/implement changes to make AB Resources accounting function more efficient/proficient.
- Team player with strong inter-personal skills. Proficient analytical skills with accuracy/attention to detail is a must.
- Strong written and oral communication skills. Excellent computer skills including Word, Excel and a strong preference for Excalibur software exposure.

The position requires project management capabilities as well as ability to multi-task and prioritize. This position reports to the Chief Financial Officer.

Location: Brecksville Ohio

Chief Financial Officer

Date